

STANDING RULES OF THE INTEGRATIVE PHYSICAL THERAPY SIG

Article 1 - NAME

The name of this organization is the APTANJ Integrative Physical Therapy Special Interest Group, herein after referred to as the APTANJ IPT SIG.

Article 2 - PURPOSE

The purpose of this SIG is to meet the needs of the members of the APTANJ who are interested in Integrative health and medicine practices to enhance our members' ability to provide best practice integrative rehabilitation and "whole-person care" and other [related] physical therapy services.

Article 3 - OBJECTIVES

The proposed objectives for the New Jersey APTA Integrative Physical Therapy Special Interest Group are as follows:

1. Promote the education of integrative care principles among physical therapists and assistants, enhancing their understanding and application of holistic practices.
2. Create a mentoring community to support PTs and PTAs in providing integrative care to patients, fostering a collaborative learning environment.
3. Contribute to NJ APTA publications, raising awareness and understanding of integrative physical therapy practices.
4. Establish a subcommittee aimed at improving collaboration with other healthcare professionals, ensuring increased and appropriate patient referrals to physical therapy.

Article 4 - MEMBERSHIP

The criteria for membership in the SIG shall be the same as for the membership in the APTANJ. Rights of members are outlined in the bylaws of the APTANJ. No officer or member of the SIG shall serve as spokesperson for the Chapter without prior approval of the Chapter President.

Article 5 - OFFICERS

1. The officers of the SIG shall be Chairperson, Vice-Chairperson and Secretary.
2. Each officer shall have a member of the APTA and APTANJ in good standing for one year immediately preceding the election.
3. Duties of the Chairperson shall include:
 - a. Preside at all meetings of the SIG and be an ex-officio member of committees.
 - b. Will submit a yearly action plan and corresponding budget requests.
 - c. Appoint special committee chairpersons as needed.
 - d. Be responsible for official correspondence of the SIG.
 - e. Make an annual report.
 - f. Attend the Council of Directors meetings as requested.
 - g. Communicate with the Council Liaison on a bi-monthly basis regarding the activities of the SIG.
4. Duties of the Vice Chairperson shall include:
 - a. Serve as Chairperson in the event the Chairperson is absent or unable to serve.

- b. Succeed the Chairperson in case of a vacancy in that office.
- c. Assume the other duties as delegated by SIG Chairperson.
- d. Manage SIG finances as necessary.
- e. Be responsible for coordinating all educational programming of the SIG.

5. Duties of the Secretary shall include:

- a. Record, read, correct, revise and maintain the minutes of all SIG meetings, a copy of which shall be sent to the APTANJ chapter office within thirty days of said meeting.
- b. Conduct the official correspondence of the SIG, as requested by the Chairperson.
- c. Assume other duties as delegated by the Chairperson.
- d. Be responsible for submitting the meeting announcement forms to the Chapter office.
- e. Keep a record of attendance for SIG meetings and submit updated membership information to the Chapter office.

Article 6 - TERM OF OFFICE

Each officer shall serve a two year term. No officer may serve more than two consecutive terms or four years in the same position. Elections will be held on a yearly basis. Chairperson elections will be held on odd years, Secretary and Vice-Chairperson will be held on even years. A term of office shall begin at the close of the meeting following election of the officers.

Article 7 - FINANCES

The SIG shall not charge annual dues but may levy assessments provided such assessments do not carry punitive action or loss of good standing and are approved by the Chapter Council of Directors. The Chapter Council of Directors shall have the authority to allocate monies to the SIG. All monies shall be disbursed by the Vice-Chairperson.

Article 8 - REVIEW AND AMENDMENTS

Any review and amendments to this document will be done in accordance to Standing Rules and Bylaws as written in the APTANJ Chapter Operations Manual.

Article 9 - AMERICAN PHYSICAL THERAPY ASSOCIATION OF NEW JERSEY AS HIGHER AUTHORITY

In addition to these standing rules, the SIG is governed by the provisions in the Chapter Bylaws and Standing Rules on structure, finance, obligations, dissolution, property, records, and limitations, and by the rules and procedures in the Chapter policies for special interest groups.